

mental Baptist ble College

Student Handbook

2011-2012

504 Whites Mill Road

Statesville, NC 28677

704-872-4025

A ministry of Calvary Baptist Church

Philosophy and Purpose

- A. Fundamental Baptist Bible College is a ministry of Calvary Baptist Church in Statesville, North Carolina and is designed to prepare men and women for a life of Christian service. We believe the hope for our society and culture will come through the ministry of the local church. We desire to train God's servants for God's service.
- B. Fundamental Baptist Bible College is distinctly Baptist in its philosophy and purpose. We are committed to the promotion and defense of Biblical truths held by Baptists throughout history.
- C. Fundamental Baptist Bible College is without governmental or denominational support or influence. We believe autonomy provides liberty to teach Biblical truths without the necessity to gain governmental or denominational favor.
- D. Our staff is dedicated to the preparation of men and women for a life of Christian service. Our goal is to provide basic biblical training for preachers, teachers, and missionaries.
- E. The primary focus of Fundamental Baptist Bible College is the working student that has neither the time nor resources to attend a traditional Bible College. Night classes were designed with the working student in mind. Class lectures are supplemented with weekly assignments designed to prepare the student in their biblical study and meet the educational criteria of the student.
- F. Fundamental Baptist Bible College believes in the autonomy of the local church. We believe the local church is the vessel that God has chosen to use in the evangelization of the world with the saving Gospel of Jesus Christ. We believe that the local pastor is the most qualified individual to train preachers and educate disciples. Our goal is to assist the local pastor in the education and training of preachers and disciples.
- G. Our desire is for preachers and students to remain in their local church under the leadership of their pastor until they are properly prepared to undertake a ministry of their own as the Lord directs. This method allows the student to learn from his local pastor, as well as labor in the local church. A student that leaves his local church to attend a distant college leaves behind opportunities for service in the local church.
- H. By remaining in the local church under the authority of the pastor, Christian preachers and workers gain respect

for pastoral authority. A servant's heart can be readily developed through the pastor's training while the student serves faithfully in the local ministry.

Admissions

Admissions Policy

1. It is the purpose of Fundamental Baptist Bible College to train men and women for Christian service. All applicants should manifest evidence of good character, a dedication to a godly life, a willingness to learn and serve, and a sincere desire to know and obey the will of God.
2. All applicants for admission will be considered without regard to race, color, nationality, ethnic origin, sex, handicap, or religion.

Admissions Procedure

1. An application for admission may be requested from the college office or downloaded from the college website.
2. Complete and submit the Student Application
 - a. Read the college handbook. Submit a signed copy of the Statement of Faith Acknowledgement Form.
 - b. Send the completed application forms to the following address:
Fundamental Baptist Bible College
504 Whites Mill Road
Statesville, NC 28677
3. Send a \$35.00 application fee when submitting the application forms.
This fee is non-refundable.
4. Provide a copy of the applicant's high school diploma or general education diploma.
5. A copy of the applicant's Bachelor degree must be provided by students entering the graduate program.

Fundamental Baptist Bible College has been declared by appropriate state authority exempt from the requirements of licensure under provisions of North Carolina State Statutes Section (G.S.) 116-15 (d) for exemption from licensure with respect to religious education. This exemption was obtained through our association as a satellite college through Macedonia Baptist College of Midland, North Carolina.

Exemption from licensure is not based upon any assessment of program quality under established licensing standards.

Fundamental Baptist Bible College maintains a satellite status with Macedonia Baptist College and has not currently sought formal accreditation with any organization.

Drop/Add Policy

A student may sign up for an additional course anytime during the first three weeks of classes. After the third week of the quarter no course can be added to the student's course load for the respective quarter. All assignments for the additional course must be completed by the thirteenth week (exam night) to avoid academic penalty. A student may drop a course without any academic penalty during the first four weeks of classes. Dropping the course after the fourth week will result in a failing grade for the quarter. The student may retake the course to improve their grade.

Correspondence Program

Any student that cannot attend the weekly lectures must register for the correspondence program. The student will be required to complete the same coursework as traditional students but must also complete additional course assignments. There is no deadline for the completion of assignments for students that initially register in the correspondence program.

Any student that registers for the traditional program cannot switch to the correspondence program after the first three weeks of class without special approval from the college administrator. The student must prove overwhelming circumstances to justify the change to the correspondence program. All assignments for the courses must be completed within three months after converting from the traditional program to the correspondence program. Course work that is not completed by the three month deadline will receive a failing grade.

Academic Calendar

Fundamental Baptist Bible College operates under a quarterly calendar, a quarter consisting of thirteen weeks in length. In addition, a summer quarter is offered which varies in term length.

Course Credit and Requirements

Each course offered by Fundamental Baptist Bible College is valued at two credit hours. Students must complete and submit a registration form for each class that they wish to take for credit. In order for the student to receive full credit for each course, the student is required to attend the weekly course lecture and complete the assigned independent study work. Every week the student will spend thirty-five minutes at the course lecture and an average of two to three hours in independent study. Many courses require a much greater period of time to complete the required independent study. Correspondent students are required to complete additional independent study work.

General Conduct

Standards of Conduct and Discipline

The administration of Fundamental Baptist Bible College strives to accept students who express a sincere desire to live for Jesus Christ and whose character gives evidence of a genuine conversion experience.

Students and faculty of Fundamental Baptist Bible College are expected to conduct themselves in a manner that exemplifies a Christian and brings honor to the Lord Jesus Christ. Attendance at Fundamental Baptist Bible College is a privilege and the college reserves the right to dismiss any student who conducts themselves in a manner that is considered by the administration to be contrary to the college's teachings and standards.

Cheating of any form is strictly prohibited. Any student found cheating in any form will receive a failing grade for the entire quarter in which they are currently enrolled. Any repeat offense will result in a dismissal of the student from the college. The student will receive a failing grade for all classes in which they are enrolled and will not receive a refund for any expenses that have been paid.

Students from other denominations and religious affiliations are welcome to study at Fundamental Baptist Bible College. However, promotion of contrary doctrinal positions and controversial subjects opposed to the Statement of Faith and Controversial Issues as discussed in the student handbook are strictly prohibited. Any student promoting contrary teachings in the name of Fundamental Baptist Bible College or Calvary Baptist Church of Statesville, North Carolina are candidates for dismissal from the college at the discretion of the president and administrator of Fundamental Baptist Bible College.

Fundamental Baptist Bible College is a ministry of Calvary Baptist Church of Statesville, North Carolina. The college's operation is subject to the authority of Calvary Baptist Church and the guidelines set forth in the church's constitution.

Local Church Issues

Fundamental Baptist Bible College's philosophy and purpose is centered on the ministry and authority of the local church and its pastor.

Students must maintain a proper New Testament Christian relationship with their local pastor and church. Any student dismissed from a local church due to immorality, unfaithfulness, false doctrine, disloyalty, dissension or any other such matter opposed to New Testament standards of Christian conduct may be dismissed from enrollment at the discretion of the president and administrator of Fundamental Baptist Bible College.

Standards of Dress

In keeping with standards set forth in the Bible, we have established the following dress code for the Fundamental Baptist Bible College:

Men:

- Keep your hair cut like a Christian. No student should have long hair or worldly hair cuts.
- 2. No shorts or tank tops
- 1. Please do not wear shirts that are unbuttoned below the first or second button.

2. Men should not wear earrings or have any other body piercing.
3. Sandals and flip flops are not acceptable footwear for male students.
4. All men should and will wear collared shirts and dress pants (no jeans).
5. Men are *not* required to wear a tie or sport coat.

Ladies:

8. No culottes or pants of any kind (jeans or dress pants).
7. No low-cut or revealing clothing of any kind.
8. No mini-skirts or short dresses.
9. All ladies should and will wear dresses or a blouse and skirt that covers the knee *while sitting*.

Please do not wear any questionable apparel to classes. If there is a question in your mind as to whether you should wear it, please do not. We desire for all attire to be pleasing to God.

Prospective students and visitors occasionally fail to meet the dress standards set forth by the college. Our student body is expected to set an example of proper dress and bring honor to the Lord through their appearance. Problems with the appearance of students will be addressed by the college faculty.

Statement of Faith

Statement of Faith

The Bible is inerrant in its inspiration and has been supernaturally preserved by God. It is the sole authoritative standard for every age and every life. We believe in the plenary verbal inspiration of the Bible. We believe the King James Version Bible is the Word of God for the English speaking people.

We believe that God, out of His love for sinful men, sent Christ into the world to save sinners.

We believe Jesus Christ is the Son of God and the only way to eternal salvation.

We believe that Jesus Christ in the flesh was both God and man, that He was born of a virgin and that He lived a sinless life, in which He taught and wrought mighty works and wonders exactly as revealed in the four Gospels. He was crucified, died for the sins of every person and was raised bodily from the dead on the third day. He ascended to the Father's right hand where He is the head of the Church and intercedes for believers. He will return again personally, bodily, and visibly.

We believe that Jesus Christ made a perfect atonement for sin through His death. We are redeemed from our sins by His shed blood and not by works or righteousness. He became sin that we might be justified through faith in His shed blood.

We believe in the trinity: the Father, Son, and Holy Spirit. We believe in one God existing of three distinct and divine Persons.

We believe in the pretribulation rapture of believers and hold to a premillennial view of eschatology.

We believe in six literal days of creation. God is the Creator and Maker of all. We do not believe in any form of theistic evolution. God literally created the first man, Adam, from the dust of the earth and through Adam's sin all mankind inherited the cursed nature.

We believe all believers are eternally secure through salvation in Christ. Salvation is God's unmerited gift to mankind and is maintained wholly by His power and grace. Man's salvation does not rely on the work or merit of the believer. Our security rest in Christ's finished work.

We believe that once a person is saved he becomes a new creature in Christ. The goal of every Christian should be to grow in spiritual maturity through obedience to the Word of God and the indwelling Spirit.

We believe Jesus Christ died for the sin of all mankind regardless of race, religion, nationality or any other dividing factor. We believe the Church's existence is for the purpose of sharing the saving message of Jesus Christ with our community and with the entire world.

We believe it is the responsibility of the church to develop mature disciples of Christ through joyful worship and earnest Bible study.

We believe in the prayer and financial support of missionaries that are commissioned from the local church. We do not endorse any missionary that does not have the support and endorsement of a local church and its local pastor.

We believe man was created to live forever. Man will either live forever in joyful bliss in heaven with God or will live forever in eternal torment in the lake of fire. Only those that accept the free gift of salvation offered by God will gain eternal life in heaven. All unbelievers will have their part in the lake of fire.

We believe the local church has the responsibility to administer the two ordinances of the local church: baptism and the Lord's Supper. These two ordinances provide no merit in gaining salvation. Baptism is for believers and is to be performed by immersion.

Statement of Controversial Issues

Qualifications of a Preacher

We believe the preacher's office should be held only by an individual who is qualified by the standard set forth in I Timothy 3:1-7. Specifically, we believe the office is to be held by a man, single or having only one wife. We believe a divorced person is disqualified for this office.

We believe the biblical statement "husband of one wife" excludes women from this office.

Charismatic Issue

We believe the sign gifts, specifically speaking in tongues and prophecy, were temporary and were exclusively used as signs to the Jews. These sign gifts ceased at the completion of the canon of the Scriptures.

Ecumenical Movement

We believe the ecumenical movement hinders the teaching of true doctrine. Although we believe there can be genuine believers in other denominations, we cannot accept the false doctrines that the ecumenical movement promotes.

Homosexual Movement

While we believe God loves homosexuals and offers them the free gift of salvation, we do not accept their lifestyle. We believe homosexuality is a sin. We reject homosexuality in every form.

Financial Information

Application Fee

Application Fee	\$35.00
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The application fee is non-refundable

Costs and Fees

Tuition per 2.0 hours	\$40.00
Christian Service Credit (2 hours per quarter).....	\$20.00
Life Experience Credit per 1.0 hour	\$10.00
Renewal fee for returning students (once per year)	\$20.00
Book Fee	varies per course
Graduation Diploma Fee	\$20.00
Graduation Cap and Gown Fee	varies by degree

Book fees are refundable only upon the return of books that are unused and able to be resold.

Tuition and fees will be charged to the student's account at registration. *All textbooks and materials should be paid for at registration.* All tuition and other fees must be paid in full before exams are completed. No credit will be awarded to the student until the balance due is paid in full.

Note: A spouse of a student of Fundamental Baptist Bible College may enroll with an identical or lesser course load at no additional cost for tuition with the exception of expense associated with Christian Service. Graduation fees apply to both spouses.

Method of Payment

Fundamental Baptist Bible College accepts cash and check for payment. Make all checks payable to Fundamental Baptist Bible College *or* FBBC.

All textbooks should be paid for at registration.

There will be a \$35.00 fee for all returned checks due to lack of funds.

THEOLOGY PROGRAM

Requirements for Bible Diploma (32 hours)

22 hours: Bible and Theology Courses

10 hours: General Education, History Courses, and Elective Courses

32 hours total

Requirements for Associate of Theology (64 hours)

44 hours: Bible and Theology Courses

20 hours: General Education, History Courses, and Elective Courses

64 hours total

Requirements for Graduate of Theology (96 hours)

66 hours: Bible and Theology Courses

30 hours: General Education, History Courses, and Elective Courses

96 hours total

Requirements for Bachelor of Theology (128 hours)

88 hours: Bible and Theology Courses
40 hours: General Education, History Courses, and Elective Courses
128 hours total

20,000 WORD THESIS

Requirements for Master of Theology (160 hours)

110 hours: Bible and Theology Courses
50 hours: General Education, History Courses, and Elective Courses
160 hour total

30,000 WORD THESIS

All classes at FBBC are valued at 2 credit hours each.

All candidates for the Bachelor of Theology must complete a 20,000 word thesis on a biblical topic of the candidate's choosing. All candidates for the Master of Theology must complete a 30,000 word thesis on a biblical topic of the candidate's choosing. All thesis topics must be approved by the college administrator. The candidate must submit two copies of the completed thesis. One copy will be kept on file at the college office and one copy will be graded and returned to the student. Contact the college office for further information.

Scholastic Requirements

Limitations on Life Experience, Transfer, and Christian Service Credit

Only half of a student's required credit hours for the completion of any degree may come from a combination of Life Experience, Transfer, and Christian service credit.

These credits are subject to the review and approval of the administration of FBBC.

Life Experience Credit

Students who have previous or current Christian Service may apply for Life Experience credit. The following is a list of the maximum number of hours allowed for Christian service.

6.0 hours per year of service

Pastor	Missionary
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1.0 hours per year of service

Jail/Prison ministry	Youth ministry
Nursing home ministry	Children's ministry
Bus ministry	Missionary deputation
Sunday School teacher	Bible Club Ministry
Music Ministry	Soul Winning Ministry

A student cannot combine ministries to total more than 1.0 credit hour per year or more

than 6.0 credit hours per year for pastoral or missionary work..

Example: a student cannot receive 2.0 credit hours by combining 1.0 hours for youth ministry and 1.0 hour for the nursing home ministry for the same year of service.

Students must submit a detailed resume of their Christian service for evaluation. The resume should be a thorough summary of all ministry activities and dates involved. This resume will remain in the student's permanent record. Each student's experience of Christian service will be evaluated by the college administrator. Credit will be awarded at the discretion of the college administrator.

The tuition fee for Life Experience credit is \$10.00 per hour.

Each student can receive no more that half of the required hours for their respective degree from Life Experience credit. Life Experience credit cannot be applied to graduate programs.

Example: If a student has 40.0 hours of Life Experience credit available, only 32.0 hours can be applied towards an Associate of Theology. The additional 32.0 hours must be earned at Fundamental Baptist Bible College. The remaining 8.0 hours will be applied toward the next degree.

Transfer Credits

A student must have an official copy of all transcripts sent to the college office directly from each institution the student has previously attended. Only official transcripts will be accepted for evaluation of transfer credit.

All transcripts will be evaluated for potential transfer credit. Only general education courses will be accepted from secular or technical colleges. The following is a list of acceptable courses:

English Grammar	English Composition
English/American Literature	Speech/Communication
Psychology	World/American History
Cultural Studies	Language Courses
Social Studies/Sociology	Arts
Philosophy	Geography
Religion	Music
Ethics	Counseling
Introduction to Computers	Education

Addition hours may be transferred at the discretion of the college administrator.

Credits for technical or career specific education may not be applied. Only subjects which are relevant or useful in Theology may be transferred.

Course credits with a "C" or higher grade will be acceptable for transfer to FBBC.

Each student can receive no more that half of the required hours for their respective degree from transfer credit. Only graduate level transfer credit is accepted for the graduate program.

Example: If a student has 40.0 hours of transfer credit available, only 32.0 hours can be applied to the Associate of Theology. The additional 32.0 hours must be earned at FBBC. The remaining 8.0 hours of transfer credit may be applied towards the next degree.

Application of Credits

The following is an example of how these hours may be applied to the student's permanent record.

16 hours	Completed coursework from FBBC
16 hours	Combined Transfer, Life experience, and Christian service credit
32 hours	<i>Bible Diploma</i>
16 hours	Additional completed coursework at FBBC
16 hours	Combined Transfer, Life experience, and Christian service credit
64 hours	<i>Associate of Theology</i>

College Curriculum

Class Instruction

Each student is required to attend all lectures for each class that they have registered for. Qualified instructors provided instructional lessons on each subject that is offered. A student is allowed one unexcused absence without penalty to the total attendance grade. Revival meetings, jubilee services, mission conferences, and other planned meetings at the student's local church are the *only* excused absences. Students should take notes during class. The student's notes will be graded and count towards the final attendance grade.

Textbooks

Fundamental Baptist Bible College provides textbooks that relate directly to the content of each class. The college staff does not necessarily agree with the content, concepts, philosophies, and ideologies of any textbook in its entirety. However, we choose the best available textbook possible to enhance the student's education and provide sound doctrine. Each student must have a copy of the textbook to complete the required assignments. The assigned portion of the textbook must be read during the completion of the homework assignments. The student will be graded on the portion of the textbook they have read.

Fundamental Baptist Bible College and its staff endorse only the Authorized Version for its students and staff. Although some textbooks contain references to versions other than the Authorized Version, we do not endorse the use of these versions of the Bible. We encourage all students to reference the Authorized Version in all study and retain the value of the author's writing found in the textbooks.

Lesson Books

Each student is required to purchase a lesson book (syllabus book) for each class. Homework assignments are taken from the lesson book and the work cannot be properly completed without it. The lesson book is to be read in its entirety during the completion of the assignments.

Homework Assignments

The typical class at FBBC is made up of three homework assignments each consisting of reading assignments, reading comprehension assignments, and writing assignments.

The Homework Assignments are to be completed on the following schedule:

- Homework Assignment 1 – Due on week 5
- Homework Assignment 2 – Due on week 9
- Homework Assignment 3 – Due on week 13

An exam for the course will be given on week 13 for on-campus students. The exam is generally made up of questions taken from the reading comprehension section of the homework assignments although not all courses follow this format.

Each student is also responsible for the completion of twelve assignments taken from the Lesson Books. These assignments are due on the exam night for the course.

Homework Requirements

Grading Scale

- A = 90-100
- B = 80-89
- C = 70-79
- D = 60-69
- F = below 60 (Fail)
- I = Incomplete
- P = Pass

Textbook Homework Due Dates

- Homework Assignment 1 – due week 5
- Homework Assignment 2 – due week 9
- Homework Assignment 3 – due week 13

Lesson Book Due Date

All 12 assignments are due on week 13.

Grades will be determined by the following procedure:

Homework Assignments = 50% Attendance Grade = 25% Exam = 25%

Homework

The homework grade is an average of all reading comprehension assignments, writing assignments, and lesson book assignments. Course homework may vary by individual course requirements.

Point deductions will be taken on all late homework assignments at the following rate:

- 12. one week late = -10 points
- 11. two weeks late = -20 points
- 12. no assignments will be accepted more than two weeks after the due date.

Attendance

The student's attendance grade will be a combination of the average of the classes attended, a grade on the student's notes for each class, and the completion of reading assignments. A student is allowed one unexcused absence without penalty to the total attendance grade. Revival meetings, jubilee services, mission conferences, and other planned meetings at the student's local church are the *only* excused absences. All other absences will result in a deduction from the student's final attendance grade. Any student with more than three unexcused absences will receive an "F" as a final grade for the class.

Exam

Exams will be administered on the 13th week of the quarter. Any student that is unable to complete an exam on the assigned date should contact the college administrator to schedule the exam for another date.

Christian Service Credits

Students must register with the college office to receive Christian Service credit. A Weekly Activity sheet must be returned to the college staff each week. The student's Christian Service Evaluation form should be completed by the student's pastor or supervisor and returned to the college office at the end of the quarter. All activity sheets and the evaluation form must be submitted before any Christian Service credit will be applied.

Christian Service Program

Purpose

The Christian Service program is designed to promote ministry activity among the student body of Fundamental Baptist Bible College. It is a program that integrates academic exercise with practical ministry experience in a specific service activity. The program encourages the development of ministry skills and the opportunity for practical experience.

Christian Service offers three areas in which a student has the opportunity to enhance their Christian growth and development.

- In personal growth – the student is encouraged to use this program toward continued spiritual growth in their own life.
- In church life – the student is encouraged to become an integral part of the local church where spiritual gifts can be recognized and applied while benefiting the local church.
- In ministry – students are encouraged to seek areas of service that would allow for application of their spiritual gifts and their academic training.

The goal of the Christian Service Program is to promote student involvement in the various ministries of their local church while gaining personal experience that cannot be gained from a classroom setting. Students may earn 2.0 hours of Christian service credit for every 8.0 credit hours they complete in the classroom. The tuition charge is \$10.00 per hour of Christian Service credit.

Objectives

The student will:

1. Be accountable for a *minimum* of 2-3 hours of Christian Service activity for each week in the ministry of their local church with a *minimum* of ten weeks of involvement.
2. Apply the principles taught in the classroom to opportunities available within the ministry of their local church and build practical experience.
3. Identify and develop individual gifts and abilities through a variety of ministry opportunities including the following:

Church planting Prison, jail, detention center ministry
Personal Evangelism, visitation Teaching ministries
Children and youth ministries Bus ministry
Nursing home ministries Spanish ministries
Street preaching

Other areas of ministry may be accepted at the discretion of the college administrator.

4. Exhibit skills in the areas of leadership, coordination, and cooperation.
5. Participate in sharing the Gospel of Jesus Christ with others.
6. Develop practical experience under the direction and supervision of church leaders.
7. Assist the local church in ministry outreach by becoming involved and being held accountable in Christian service.

Requirements

Each participant must:

1. Complete a Christian Service Registration form and submit it to the college office for approval.
2. Complete and return a Weekly Activity report on a weekly basis.
3. Faithfully attend the services of their local church.
4. Return the Field Supervisor Evaluation form at the end of the quarter.

Grading

1. All students who successfully fulfill their responsibilities for Christian Service will receive a grade of "P" for passing. Any student who does not fulfill their responsibilities will receive a grade of "I" for incomplete. The grade will be recorded on the student's permanent student record.
2. The Christian Service grade will be based upon the following:
 - a. Completion and submission of all required forms
 - b. Faithfulness to the assignments and activities
 - c. Maintaining a servant's attitude in the performance of Christian service.

All students should be actively involved in the ministries of their local church even if they do not register for the Christian Service Program.

Things to Consider

Will the ministry activity allow you to use your spiritual gifts?

Is the ministry activity one that will challenge you and provide opportunity to increase your capacity for Christian service?

Will you have necessary transportation and financial capability to be involved in the ministry?

Does the ministry activity meet the expectations of the 2-3 hour weekly minimum and a minimum of 10 weeks of quarterly involvement?

Will this ministry activity provide practical experience to enhance your future ministry goals?

